

## **Fremont Public Schools Technology Rights and Responsibilities**

Users working within the guidelines of these Technology Rights and Responsibilities will receive the maximum benefits of the Fremont Public Schools Technologies. Each user of the Fremont Public Schools Technologies shall read the following Rights and Responsibilities, and sign the Rights and Responsibility Declaration Form prior to accessing and using the technologies.

### **Your Technology Rights and Responsibilities:**

- You have the right to use all authorized technology in the facilitation of education.
- You have the right to access the Internet and other outside resources in the facilitation of education.
- You have the right to use the following in the facilitation of education: E-Mail, ICQ, FTP, Telnet, Gopher, ListServes, and NewsGroups.
- You are responsible for your Account and any activity performed under your Account.
- You are responsible for keeping the network free from viruses or illegal programs.
- You are responsible for ensuring that no technology is disconnected, relocated or abused in any way.
- You are responsible for keeping all food and drink away from technology equipment.
- You are responsible for adhering to the rules of various labs relating to the equipment found within.
- You are responsible for printing conservation, printing and using only what is necessary.
- You are responsible for notifying the Technology Department if there are technology problems.
- You are responsible for preventing all sexually offensive material, inappropriate text files, or files dangerous to the integrity of the school technologies from entering the school.
- You are responsible for keeping inappropriate printed images from being printed on any printer.
- You are responsible for adhering to the copyright policy and procedure in the use of technology and in the transmission or copying of text or files on the Internet or from other sources.
- You are responsible for reporting the illegal use of district technology for private business, for product advertisement, political lobbying, or for making any unauthorized financial commitments or gains.
- You are responsible for reporting the malicious use of technology to disrupt the use of technology by others, to harass or discriminate against others, and to infiltrate unauthorized computer systems.

### **Disciplinary Action Plan**

Users violating any of these Rights and Responsibilities will face disciplinary action deemed appropriate in keeping with the disciplinary policies and guidelines of the school. Users will be required to make full financial restitution for any unauthorized expenses incurred or any damages caused. All School Administrators reserve the right to administer disciplinary action in a discretionary manner.

All students will be disciplined for violating the privileges outlined in the above document. Disciplinary action for computer offenses may include, but not limited to, the following steps.

**First Offense** - The student will lose all computer privileges for two weeks and parental contact will be made. This violation will be recorded in the student's electronic file.

**Second Offense** - The student will lose all computer privileges for six weeks, be suspended for three to five days, and responsible for a meeting with parental contact and school administration. This violation will be recorded in the student's electronic file.

**Third Offense** - The student will lose computer privileges for the remainder of the school year, be suspended for ten days, and responsible for a meeting with parental contact and school administration. This violation will be recorded in the student's electronic file.

**Any violation, which affects the integrity of the network, will result in permanent removal from the network for the remainder of the school year and may result in the filing of criminal charges.**

## **Student Technology Rights and Responsibilities Declaration Form**

### **Student**

I have read, understand and will abide by the Fremont Public School's Technology Rights and Responsibilities. I further understand that any violation of the above is unethical. Should I commit any violation, school disciplinary action will be taken, and my access privileges may be revoked.

Your Signature

Date

Printed Name

Year of Graduation

### **Parent**

As the parent or guardian of this student, I have read the Fremont Public School's Technology Rights and Responsibilities. I understand that while this access is designed for educational purposes, it is impossible for Fremont Public School to restrict access to all controversial materials, and I will not hold them responsible for materials acquired on the network. I hereby give permission to issue an account for my child and certify that the information on this form is correct.

Parent/Guardian Signature

Date

Printed Name

Daytime Phone Number

## **Teacher/Staff Technology Right and Responsibilities Declaration Form**

I have read, understand, and will abide by the Fremont Public Schools Technology Rights and Responsibilities. I further understand that any violation of the above is unethical. Should I commit any violation, my access privileges may be revoked and I may subject myself to further disciplinary action.

Your Signature

Date

Printed Name

School