



# Fremont Public Schools *Administration*

450 E. Pine Street  
Fremont, MI 49412  
Phone: (231) 924-2350  
Fax: (231) 924-5264

## Nutrition Services Posting

**POSTING DATE:** April 17th, 2024  
**POSITION:** Class III Cook– Middle School 2024-25 School Year  
**HOURS:** 7:00 a.m. – 2:00 p.m. (7 hrs.)  
**REPORTS TO:** Director of Nutrition

### RESPONSIBILITIES:

To work cooperatively and effectively with building staff and students, making a positive contribution to the Fremont Public Schools Nutrition Services Department.

To coordinate & cook the with the assistance of the Middle School assistant cook/cashier the daily meal items for Middle School, Satellite Schools, and at time items for the elementary school depending on the menu. Prepare and complete any related production sheets and daily related paperwork as needed.

To use correct and accurate cashiering practices when dealing with the daily lunch, breakfast and ala carte sales on the computerized POS system. Be able to calculate some figures in your head.

This position will require to occasionally fill in for the Production Manager.

To be able to lift and stack 40# cases of food and drinks when deliveries arrive as needed.

The candidate for this position must have past and present good attendance.

**DEADLINE:** 5/1//2024 or until filled

**APPLICATIONS:** Submit a written letter of application, completed application, and resume to:  
John R. Rosenberg, Director of Nutrition/Fremont Public Schools  
450 E. Pine Street  
Fremont, MI 49412

APPROVED BY Brad Reyburn, Superintendent

Date: April 17th, 2024

DISTRIBUTION: Administration Office/ PPC  
High School  
Daisy Brook Elementary  
Pathfinder Elementary

Transportation/Maintenance  
Middle School  
Food Service/Group President  
Quest Educational Programs

\*Copy to be posted in the kitchen of each building.

Fremont Public Schools does not discriminate on the basis of race, color, national origin, sex, age, or disability.