

SECTION 00025

Project: **Fremont Public Schools - Pathfinder Elementary
Unit Ventilator Replacement**

Owner: **Fremont Public Schools**
450 E Pine St.
Fremont, MI 49412

Architect/Engineer: **Kingscott Associates Inc.**
950 Trade Centre Way, Suite 130
Portage, MI 49002

Construction Manager: The Christman Company
801 Broadway Ave NW, Suite 300
Grand Rapids, MI 49504
517-648-5324

Sealed proposals for all work categories as described in the Project Manual for the above project will be received no later than **Wednesday, December 10, 2025 at 1:00 PM**. Proposals should be addressed to Josh Bachert, Senior Project Manager, and delivered to The Christman Company, 801 Broadway Ave NW, Suite 300, Grand Rapids, MI 49504. Proposals will be publicly opened, and should contain the required documents; including the trade contractor proposal form, bid security, and affidavits shall be completed in full and included as attachments to the submitted bid.

Bids will be opened and read aloud on the date bids are due, at 2:00 pm. Bid opening will be virtual via Microsoft Teams. A link to join the meeting will be sent out prior to it taking place.

All contractors bidding on work must be bondable and must include in their bid the cost for furnishing a Co-Obligee Labor and Material Payment Bond and a Co-Obligee Performance Bond. On the proposal form the contractor will identify a cost to be deducted from their bid should bonds not be required.

There will be a pre-bid conference at Pathfinder Elementary School (109 W 44th Street, Fremont, MI 49412) on Monday, December 1, 2025 at 3:30 PM conducted by the Construction Manager. It is strongly recommended that contractors attend the pre-bid conference.

Bid documents are available on Procore. For access to the bid documents, contact Josh Bachert (josh.bachert@christmanco.com) to be added to the project site.

All questions are to be directed to the Construction Manager, sent to Josh Bachert (josh.bachert@christmanco.com). No direct contact with the Owner or Architect is allowed. The deadline for questions is Wednesday, December 3rd, 2025 at 5:00 PM.

Each Proposal shall be accompanied by a certified check, cashiers' check, money order, or bid bond made payable to The Christman Company in an amount not less than five percent (5%) of the base bid as a bid security. The Bid Security of Bidders under consideration will be returned immediately after award of contracts by the Construction Manager. The amount of the guarantee shall be forfeited to the Owner if the successful Bidder fails to enter into a contract and furnish required bonds and insurance within 30 days after award of contracts.

Bid documents will be available by the close of business on November 20th, 2025. Bid documents may be downloaded online via Procore. Contact Josh Bachert at josh.bachert@christmanco.com to be added to the bidders' list and receive downloading instructions.

All proposals submitted shall remain valid for a period of sixty (60) days after the bid date. The Owner, Architect and Construction Manager reserve the right to waive any irregularities, reject any or all proposals, or accept any proposal, which, in their opinion, will serve their best interest.

END OF SECTION 00025